

Minutes of the HIHS – NIRF 2027 : 4th Meeting was held on 24th April, 2026 at 3 PM at the Conference Room of the HIHS.

Meeting was presided over by the principal sir Prof. Dr. Pikash Pratim Maity, Ph. D. and the following members were present in the meeting:

1. Prof. Dr. Pikash Pratim Maity, PT & Ph. D.
2. Dr. Smarajit Maiti
3. Dr. Subhankar Patra, PT.
4. Mr. Biswajit Chakraborty
5. Dr. Gobinda Kumar Sarkar, PT.
6. Dr. Suprity Maiti, PT.
7. Dr. Abanti Aich
8. Mr. Sourav Mondal
9. Mrs. Tulika Chaudhury
10. Mrs. Payali Maity
11. Mr. Pintu Pal
12. Miss Ankita Nanda
13. Miss. Sudipta Maity
14. Mr. Pallab Kumar Pradhan

Agenda 1 : Students Data Collection Status.

Resolution : Members were discussed in the meeting and remaining students' data or google form should be collected from them as early as possible through the help of all HODs and Faculties and NIRF committee members also.

Agenda 2 : Teachers and Staff data Collection by Google Form.

Resolution : Members were discussed in the meeting and Teacher and Staff Google Form was released and issued and collection within 7 days.

Agenda 3 : Pass out Students Google Form and data Collection Status

Resolution : Members were discussed and is very much poor for the collection of the same. All are requested that we have to concentrate in this matter as well.

Agenda 4 : Financial Aspects

Resolution : NIRF also required the financial position and it was also requested to Mr. Tarun Kuity & Mr. Arif Bishayee in the meeting that following data have to give to Mr. Pallab Kumar Pradhan as following:

- a) **Utilized amount of Capital Expenditure:** Library Book, Journals & e-books and e resources and Computers / New equipment's and Software for Laboratories / Purchase for Laboratories / Other expenditure on creation of capital assets for setting up smart class room, seminar hall, conference hall, library, lab etc. excluding expenditure on land and building.
- b) **Utilized amount for Operational expenditure:** Salaries (teaching and non-teaching) / Maintenance of Academic infrastructure or consumable and other running expenditure (excluding maintenance of hostels and allied services, rent of building, depreciation cost etc.) / expenditure of seminars, conference & workshops.
- c) **Year wise Income and expenditure of Clinic of last 3 years.**
- d) **Expenses in student's sports, cultural and annual fest.**

Agenda 5 : Students online education of SWAM & NPTL

Resolution : Members were discussed in the meeting and Dr. Smarajit Maiti Sir was entrusted to look into this matter.

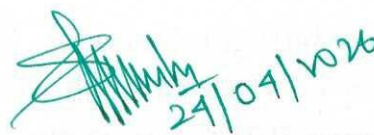
Agenda 6 : Next HIHS - NIRF Meeting would be on 5th May, 2026.

Resolution : Members were discussed in the meeting and it was decided that a full day HIHS – NIRF Meeting shall be conducted with all the clarification made from the HIT experts as well.

Agenda 7 : HIT Expert are invited

Resolution : Members were discussed and Principal sir told Mr. Pallab Kumar Pradhan shall be invited Dr. Anjan Mishra Sir with their NIRF expert in our Meeting on 5th May, 2026 from 2nd Half i.e. 3 pm onwards but in first half our internal meeting will be held as our preparation and clarification from all of us.

Meeting was ended with vote of thanks to all the members.



**Prof. (Dr.) Pikash Pratim Maity, Ph. D.
Principal & Chairman,
HIHS – NIRF committee.**

**Prof.(Dr.) Pikash Pratim Maity, PhD
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